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| **ROOM RESERVATION AT SWISS-GARDEN HOTEL BUKIT BINTANG**  |
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| **EXCLUSIVELY FOR :-****INTERNATIONAL CONFERENCE ON MATERIAL ENGINEERING AND NANO TECHNOLOGY ON 2ND – 5TH DECEMBER 2019**  |
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| **RESERVATION DETAILS** |

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| Guest Name  |   |
| Company Name  |   |
| Contact Number  |   |
| Contact Email  |   |
| Arrival Date  |   |
| Departure Date  |   |
| No. of Night (s) |   |
| No. of Room (s) / Room Type  |   |
| Number of person (s) – Adult / Child  |   |
| Room Rate | **HOTEL ROOM** **Deluxe (Sing**l**e) @ RM200.00net per room/per night + 1 Breakfast**   **Deluxe (Twin) @ RM240.00nett per room / per night + 2 Breakfast** *“All rates quoted are including SST (Sales & Services Tax) of 6%, effective on 1 September 2018.”* |
| Billing Instructions | Personal Account |
| Credit card number / Expiry date  |   |
| Cancellation Policy | No shows or cancellation less than 72 hours (3 Days) prior to arrival date will result in a penalty of full payment charged.Cancellations made more than 72 hours (3 days) prior to arrival date will be free-of-charge (no fees incurred). |
| Remarks  |   |
| Check In Time / Check Out Time | Our check-in time is from 3 pm onwards. To guarantee your room (s) for early arrival, it is recommended to pre-block the room the night before with a full day charge. The check-out time is 12 pm. Any extension of check-out time will be subject to availability. |

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| **TERMS & CONDITIONS** |
| All rates quoted in Ringgit Malaysia.    Under the gazetted Tourism Tax Act 2017, all foreign guests, even if on shared accommodation with a Malaysian, will be levied a Tourism Tax of RM10.00 per room/per night for stays from 1st September 2017. This amount is not included in the booked room price and will be paid directly by the guest at the hotel.Upon check-in, Malaysians producing proof of valid Identity Cards; and Malaysian Permanent Residents producing proof of valid MY PR Cards will be exempted if the room is registered to them and not on sharing basis with a foreigner.

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| **GUARANTEE POLICY** |
| All reservations must be guaranteed by a valid credit card. Thank you for choosing Swiss-Garden Hotel Bukit Bintang. We look forward to welcoming you. |

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| **BANK ACCOUNT DETAILS** |

Bank : RHB Bank Berhad
Account Name (Payee) : Allstar Odyssey Sdn Bhd

Account Number : 2-14129-0031014-9

Address : Kuala Lumpur Main 1, Level 1, Tower 2, RHB Centre, 426, Jaln Tun Razak, 50400 Kuala Lumpur

SWIFT Code : RHBBMYKL

**EMAIL TO**:-

1. reservation@shbb.swissgarden.com
2. azlina.ahmad@shbb.swissgarden.com
3. carol.yap@shbb.swissgarden.com

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| I, \*Passport/NRIC : hereby authorise Swiss-Garden Hotel Bukit Bintang to bill: Room Only  Room inclusive breakfast  Others or specific charges only (please specify) incurred at Swiss-Garden Hotel Bukit Bintang to following credit card.Cardholder’s Name: (as appears on the credit card)Credit Card No. : - - - Expiry Date : / Month/Year)COPY OF THE FRONT AND BACK OF THE CREDIT CARD WITH A CLEAR SIGNATURE IS REQUIREDCard Type : Visa MasterCard Amex JCB Diners CVV No. : (found at the back of the credit card)Signature : Date: / / DD/MM/YY) |

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| **WITH COMPLIMENTS WHEN STAYING WITH US** |
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| Yours sincerely, **Azlina Ahmad (Lynn) – Senior Sales Manager****H/P: 012 – 611 5325****Email: azlina.ahmad@shbb.swissgarden.com** *117, JALAN PUDU, 55100 KUALA LUMPUR, MALAYSIA. TEL : +603 – 2141 3333Website :* [*www.swissgarden.com*](http://www.swissgarden.com)*OWNED BY ALLSTAR ODYSSEY SDN. BHD. (Co. No. 1277735-U)MANAGED BY SWISS-GARDEN INTERNATIONAL SDN. BHD. (Co. No. 217032-M) A MEMBER OF PJ DEVELOPMENT HOLDINGS GROUP* |
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